

## **Leeds Admissions Forum**

**Tuesday, 15th February, 2011**

**PRESENT:** Councillor P Gruen in the Chair

Councillor J Dowson – Leeds City Council  
Mrs S Norfolk – Leeds Primary Care Trust  
Mr R Raj – Muslim Community Representative  
Mrs F Beevers – CE Diocese  
Ms F Woolaston – Community School  
Mrs H Lewis – Jewish (Aided) School  
Mr R Madeley – Controlled School  
Ms A Williamson – Choice Advice Service

In Attendance

Mrs V Buckland – Education Leeds  
Ms L Savage – Education Leeds  
Ms Simms – Education Leeds  
Mrs A Oldroyd – Legal Services  
Mr J Grieve – Governance Services

### **33 CHAIR'S OPENING REMARKS**

The Chair welcomed everyone in attendance and introduced Mrs Sally Norfolk representing the Leeds Primary Care Trust who was attending her first meeting of the Forum.

The Chair also announced that Mrs Dagmar Leonard, Secretary to the Forum would shortly be retiring from the City Council. Although not in attendance Forum Members joined the Chair in expressing their best wishes to Mrs Leonard in her forthcoming retirement

The Chair requested that a letter of appreciation on behalf of the Forum be sent to Mrs Leonard

### **34 APOLOGIES FOR ABSENCE**

Apologies for Absence were received from: Mrs L Bryan, Mrs S Knights, Mr R Hamilton, Mr J Daulby, Mr P Forbes and Mrs A Moorehouse

### **35 MINUTES OF THE PREVIOUS MEETING**

The minutes of the previous meeting held on 16<sup>th</sup> November 2011 were submitted for comment and approval

Referring to Minute No. 26 Review of the Published Advice to Parents and Choice Advisors, Mr Madeley requested that the fifth paragraph be amended as follows to provide greater clarification:

“Commenting on the use of symbols within the booklet, Mr Madeley raised a potential area of confusion for parents; B = Breakfast Club and O = Out of School Care. Mr Madeley suggested that schools who provided Before School Care with no breakfast Club were also indicated with a symbol “

**RESOLVED** – That with the inclusion of the revised wording the minutes were accepted as a true and correct record

### **36 MATTERS ARISING FROM THE MINUTES**

- (i) Update on Membership – Leeds Admission Forum (Minute No.19 refers) – Referring to the Foundation School vacancy the Chair sought clarification as to who could be the schools representative on the Forum; Headteacher or Governor?

In providing a response the Secretary to the Forum confirmed that the nomination must come from the Governing Body, therefore the Headteacher or a Governor were eligible

Referring to the vacancy on the Local Community Category, the Chair reported that no response had been forthcoming from the Youth Council and sought the views of Members for an alternative representative.

Mr Raj suggested a SEN Representative (Special Education Needs) commenting that currently this group was not represented on the Forum

The Chair and other Members welcomed this suggestion

**RESOLVED** –

- (i) That the Secretary to the Forum in consultation with Education Leeds be requested to seek a nomination from a Foundation School to fill the current vacancy
  - (ii) That the Secretary to the Forum in consultation with the Advisory Member to the Executive Board and Education Leeds be requested to seek a nomination from the Special Education Needs sector to fill the vacancy in the Local Community Category
- (ii) Proposed Consultation on Admission Arrangements for September 2012 Round (Minutes No.32 refers) – The Chair sought an update on the Consultation Process.

In providing a response Mrs Buckland, Head of Service, School Access Service reported that the Consultation period had now closed. The feedback

had been very good with over 100 response received. A report providing greater analysis of the Consultation Exercise would be prepared for the next meeting of the Forum on 1<sup>st</sup> March 2011

The Chair thanked Mrs Buckland for the update

### **37 PRIMARY SCHOOL EXPANSIONS – CONSULTATION**

Forum Members received and considered copies of the Primary School Expansion – Consultation with a view to offering comment prior to the closure of the consultation process on 18<sup>th</sup> February 2011.

In addressing the documentation Ms Savage said there were five proposals contained within the consultation exercise:

- (a) Proposals to create additional Primary Provision in the Roundhay/Moortown area from September 2012 to be run by Allerton Grange School
- (b) Proposals to expand Bracken Edge and Wykebeck Primary Schools from September 2012
- (c) Proposals to create additional Primary Provision in the Meanwood Area from September 2012 to be run by Carr Manor High School
- (d) Proposal to expand Little London Primary School from September 2012
- (e) Proposal to create additional Primary Provision in the Roundhay area at Elmete Lane from September 2012 to be run by Roundhay School Technology College

In the discussion that ensued Forum Members made the following observations on each of the proposals:

#### Additional Primary Provision in the Roundhay/Moortown area to be run by Allerton Grange High School

Operated by Allerton Grange High School introducing a Primary element (Through School)

Some additional building accommodation

New Primary School Provision based on adjacent land to the school

Reception admission limit 60 places

Year 6 pupils would remain on roll of the school into year 7 by right, but still have opportunity to apply for an alternative year 7 place

School would require expertise and assistance from Partners to integrate Primary Provision

### Expand Bracken Edge and Wykebeck Primary Schools

Expanding existing sites  
Some additional building accommodation  
Increasing admission limit from 45 to 60  
Recent Ofsted Reports both Satisfactory

### Additional Primary Provision in the Meanwood Area to be run by Carr Manor High School

Operated by Carr Manor High School introducing a Primary element (Through School)  
Some additional building accommodation  
New Primary School Provision based on adjacent land to the school  
Reception admission limit 60 places  
Year 6 pupils would remain on roll of the school into year 7 by right, but still have opportunity to apply for an alternative year 7 place  
School would require expertise and assistance from Partners to integrate Primary Provision

### Proposal to expand Little London Primary School

Proposals to increase the admission limit from 30 to 90  
Uses second site off Cambridge Road – to be run as Infant and Junior sites  
Single drop off point being suggested by the school which would assist parents  
Recent Ofsted Report Good.  
Some flooding issues on alternative proposed site which are currently being investigated  
Governing Body would require the capability and leadership to operate effectively over split site (Make the 2 school sites work as 1)

### Additional Primary Provision in the Roundhay area at Elmete Lane to be run by Roundhay School Technology College

Operated by Roundhay High School introducing a Primary element (Through School)  
New Primary School Provision based on remote site located at Elmete Lane, Leeds  
8  
Reception admission limit 60 places  
Year 6 pupils would remain on roll of the school into year 7 by right, but still have opportunity to apply for an alternative year 7 place  
Members expressed concern that pupils from other nearby Primary Schools may have a reduced chance of entry into Roundhay High School as a consequence of the feeder status  
School would require expertise and assistance from Partners to integrate Primary Provision

**RESOLVED** – That the views of the Leeds Admission Forum in response to the Consultation process be recorded as follows:

- (i) That the proposals to create additional Primary Provision in the Roundhay/Moortown area from September 2012 to be run by Allerton Grange School be supported subject to the necessary funding being identified
- (ii) That the proposals to expand Bracken Edge and Wykebeck Primary Schools from September 2012 be supported subject to the necessary funding being identified
- (iii) That the proposals to create additional Primary Provision in the Meanwood Area from September 2012 to be run by Carr Manor High School be supported subject to the necessary funding being identified
- (iv) That the proposal to expand Little London Primary School from September 2012 be supported subject to the necessary funding being identified
- (v) That the proposal to create additional Primary Provision in the Roundhay area at Elmete Lane from September 2012 to be run by Roundhay School Technology College be supported subject to the necessary funding being identified

(Under the provisions of Procedure Rule 16.5 Mrs Beevers required it to be recorded that she abstained from voting on Resolution (v) above)

### **38 ANY OTHER BUSINESS**

There were no issues raised under any other business

### **39 DATE AND TIME OF FUTURE MEETINGS**

**RESOLVED** - To note that future meetings of the Leeds Admissions Forum will be arranged as follows:

Tuesday 1<sup>st</sup> March 2011

Tuesday 14<sup>th</sup> June 2011

All meetings to take place in the Civic Hall, Leeds commencing at 4.00pm